

# APFA

## BOARD OF DIRECTORS MEETING

### FALL BOARD OF DIRECTORS MEETING

October 11-12, 2017  
Marriott Solana  
Westlake, TX

**Resolution Tally Sheet**

**Resolution #:** 2  
**Maker:** Morgan  
**Second:** Babi  
**Date:** 10/12/2017  
**Time:** 2:09 p.m.

**Resolution Name:** Policy Manual Section 12 - Base Briefs

<input checked="" type="checkbox"/> AFFECTS POLICY MANUAL: SEC. 12.G.6		
YES = Yes	ABS = Abstain	PXY = Proxy Vote
NO = No	N/A = Absent	REC = Recuse
PASS = Pass		

COMMENTS:

	B O S	C L T	D C A - AA	D C A - US	D F W	L A X	L G A	M I A	O R D	P H L	P H X	R D U I	S F O	S T L	PRES - Tie- Breaker
	Milenkovic	Sarnacki	Valenta	Pennel	Waish-Martin	Nikides	Johnson	Trautman	Wroble	Morgan	Babi	Sullivan	Welpott	Foust	Ross
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PASS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PXY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
REC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

YES: 3      NO: 11      ABSTAIN: 0      ABSENT: 0

Status: **Passed**       **Failed**       **Tabled**       **Withdrawn**       **Show of Hands**

**WHEREAS**, the APFA Board of Director's is the governing body of the APFA; and

**WHEREAS**, Article III, Section 3.L. (1) and (2) of the APFA Constitution authorizes the Board of Director's to set policy for the APFA and to review, if necessary, modify the APFA Policy Manual; and

**WHEREAS**, Section 12.G.2 of the APFA Policy Manual states that Base Briefs are the responsibility of the Base President or his/her designee; and

**A P F A**  
**BOARD OF DIRECTORS MEETING**

**WHEREAS**, Section 12.G.4 of the APFA Policy Manual states, before publishing, either by traditional printing methods or by electronic conveyance, Base Briefs must be approved by two (2) members of the Executive Committee, one of whom must be a National Officer; and

**WHEREAS**, Section 12.G.5 of the APFA Policy Manual states, “All Scheduling, Contract, Hotel, Safety & Security, Health and Communication information contained in Base Briefs must be approved by the National Chair(s) or the designee or the respective department(s).”; and

**WHEREAS**, Section 12.G.6 of the APFA Policy Manual states, the approval process shall be accomplished in no longer than five (5) business days from the date received; and

**WHEREAS**, Section 12.G.10 of the APFA Policy Manual states that “style and subject matters will be at the discretion of the Base President or his/her designee.”;

**THEREFORE BE IT RESOLVED**, that Section 12.G.6 be revised to read:

The approval process shall be accomplished in **a timely manner** no longer than ~~five (5)~~ **three (3)** business days from the date received, **provided however, that if the Base President designates the Base Brief as urgent because of unforeseeable events or circumstances, the portion deemed urgent shall be formatted and sent for approval as soon as possible.**

**BE IT FURTHER RESOLVED**, that a new Sections 12.G.6.a be added:

- a. Should there be any questions or concerns about the subject matter, the Base President submitting the Base Brief for approval will be contacted within two (2) business days from the beginning of the approval process, or within twenty-four (24) hours if any portion of the Base Brief has been designated as urgent as described in this Section 12.G.6, to discuss the specific questions or concerns with the Base President or his/her designee..**