

SECTION 36 - VOLUNTARY CONTRIBUTIONS: APFA PAC

A. APFA PAC CONTRIBUTIONS

1. The Company shall provide a means for payroll deductions for any Flight Attendant who completes an APFA PAC Wage Deduction Authorization Card, as provided in Paragraph A.4.
2. The Union shall bear the administrative costs, if any, incurred by the Company in processing and forwarding contributions to APFA PAC to the Union.
3. APFA PAC contributions shall be deducted from each current month's regular paycheck that is scheduled to pay the prior contractual month's activity and shall be remitted to the Union as soon as practical thereafter, but in no event later than thirty (30) calendar days after the date of the deduction.
4. APFA PAC Wage Deduction Authorization Card.
 - a. The Company shall deduct a monthly contribution to APFA PAC from the pay of each Flight Attendant who voluntarily authorizes such contributions on a form provided for that purpose by the Union.
 - b. All payroll deduction authorizations will be submitted through the APFA Office, which will forward the original signed copy to the Payroll Department, American Airlines, by the first business day of each month. In addition to providing the paper authorization card to the Payroll Department, the Union will provide at the same time an electronic file reflecting the information from the cards being forwarded which will include employee name, employee number, and deduction amount. The Company will provide a file format to the Union to use for the electronic submission.
 - c. Any revocation of such deduction authorization must be in writing and signed by the Flight Attendant. All payroll deduction revocations will be submitted through the APFA Office, which will forward the original signed revocation notice to the Payroll Department, American Airlines, by the first business day of each month. In addition to providing the paper authorization card to the Payroll Department, the Union will provide at the same time an electronic file reflecting the information from the cards being forwarded which will include employee name, employee number, date submitted. The Company will provide a file format to the Union to use for the electronic submission.