

balance, but will not be able to accrue additional sick leave in excess of one thousand five hundred (1,500) hours.

3. Current and accurate sick leave accrual and usage records for the current and full preceding year will be kept readily available for inspection by a Flight Attendant via Company intranet.
4. A Flight Attendant who is furloughed or on an approved leave of absence will retain all previously accrued sick leave.
5. All accumulated sick leave shall be relinquished when a Flight Attendant's service with the Company ceases or she/he is removed from the seniority list, except as provided for retiring Flight Attendants pursuant to Insurance, Retirement and Other Benefits, Section 26.

#### **D. CLAIMING SICK LEAVE**

##### **1. Lineholders:**

- a. A Lineholder will be charged trips missed from her/his line of flying for each trip she/he is unable to report for duty because of illness or injury and her/his sick leave bank will be reduced accordingly. The claim will be paid with accrued sick leave, or will be unpaid time to the extent the sick leave bank does not have the necessary accrued hours. A Lineholder with a sick bank balance that doesn't cover her/his sick call(s) will be required to achieve a minimum monthly pay and credit of forty (40) hours. A Lineholder unable to achieve the required minimum monthly pay and credit of forty (40) hours must request and provide documentation to support a leave of absence to cover the unpaid sick call(s) or make a reasonable effort to achieve forty (40) hours as defined in Scheduling, Section 10.D.19.d, excluding time picked up through the ETB.
- b. A Lineholder will be restricted from flying over the period of time she/he reports sick provided, however, that a Lineholder will not be prohibited from flying a trip on the same day as a sick call with a report time following the scheduled release time of her/his original trip. With Crew Schedule's consent, a Lineholder shall have the option to request to rejoin the trip provided the trip passes through her/his crew base, and such request is made at the time of the initial sick call. If such request is granted by Crew Schedule, the Lineholder will be charged sick leave for any portion of the trip not flown.
- c. A Lineholder who has called in sick for a trip may call Crew Schedule to inform the Company that she/he is able to fly on remaining day(s) of the trip for which she/he had called in sick. With Crew Schedule's consent, a Lineholder who has called in well to Crew Schedule, may pick up a trip on TTS on days other than the first day of the trip she/he called in sick, except that when a sequence for which a Lineholder called in sick includes a weekend or holiday (including the day before or the day after a holiday) in which case the Lineholder may only pick up a trip on a weekend or holiday. Holidays include New Year's Day, Memorial Day, Fourth of July, Labor Day, Halloween, Thanksgiving, and Christmas. The Lineholder will be charged sick leave for any portion of the trip coded as sick.

##### **Example:**

A Lineholder has a four-day trip starting on Thursday. The Lineholder calls in sick for the trip. She/he may call in well and with Crew Schedule's consent, pick up trips from TTS on Saturday and Sunday.

A Lineholder has a four-day trip starting on Saturday. The Lineholder calls in sick for the trip. She/he may not call in well to pick up trips from TTS on Monday and Tuesday.

- d. A Lineholder who does not contact Crew Schedule to call in well or is not permitted to rejoin her/his trip or is restricted in accordance with the weekend/holiday restriction provisions of Paragraph D.1.c, to fly on days for which she/he reported sick will be restricted from flying over the period of time she/he reports sick. Sick leave claims will be automatically deducted from the Flight Attendant's sick leave bank.
- e. A Lineholder who is unable to report for duty because of illness or injury and whose sick leave bank is exhausted will have her/his applicable monthly guarantee reduced as follows:

Minimum guarantee / Total number of days scheduled to fly up to a maximum of 15 =  
Daily Reduction

The result of this division will determine the amount of reduction for each day a Lineholder is scheduled to fly but is unable to report because of illness or injury. If a Lineholder is able to accept a trip on a day other than the one originally scheduled in the month, the above computation will be adjusted as though the additional day was one of the regularly scheduled duty days.

## 2. Reserves:

A Reserve will be charged for sick calls as follows:

- a. A Reserve will be automatically charged for day(s) on which she/he reports sick and her/his sick bank will be reduced accordingly for each day of reserve availability she/he is unable to report for duty because of illness or injury. A Reserve will be charged four (4) hours and ten (10) minutes (thirty (30) day month) or three (3) hours and fifty-six (56) minutes (thirty-one (31) day month) per day or trips missed, whichever is greater, for trips she/he has been awarded and/or assigned and subsequently reports sick. A Reserve with a sick bank balance that is insufficient to cover her/his sick call(s) will be considered unavailable for such day(s), including days off, until she/he returns to available status. A Reserve must meet the requirements of Vacation, Section 8.A.3 and Sick Leave, Section 9.C.1.a, to accrue sick and vacation for the month.
  - b. If a Reserve is charged for sick leave, the Reserve's sick leave bank will be charged at the time of the sick call.
  - c. Claims will be paid with accrued sick leave, or will be unpaid time to the extent the sick leave bank does not have the necessary accrued hours. The Reserve guarantee will be reduced by four (4) hours and ten (10) minutes (thirty (30) day month) or three (3) hours and fifty-six (56) minutes (thirty-one (31) day month) per day for each day she/he would have been utilized if the sick leave bank does not have the necessary accrued hours.
  - d. The Reserve will be restricted from flying over the period of time she/he reports sick regardless of available sick bank. A Reserve, at her/his option, may call in sick for each day of a block of reserve availability or for multiple days of a block of reserve availability. A Reserve who has called in sick for a trip may call Crew Schedule to inform the Company that she/he is able to fly on remaining day(s) of the trip for which she/he had called in sick. With Crew Schedule's consent, the Reserve may return to reserve availability status.
3. A Flight Attendant who is unable to report for duty because of illness or injury will not be eligible for any premiums for trips missed.
4. A Flight Attendant on a paid leave of absence, i.e., Maternity, Medical or Family Medical Leave, will be charged sick to the value of her/his line or reserve guarantee.