

13. Sequence Splits

- a. In the event that the number of sequences in any sequence group exceeds the number of Reserves in that group, Crew Schedule may elect to split a sequence(s) to balance the number of Reserves and sequences within a grouping.
- b. In the event that Crew Schedule elects to split sequences for Reserve processing, such sequences shall be split prior to the beginning of or during the Future and Daily Reserve award process for Reserve assignment or award.

K. DAILY SCHEDULING AWARD AND ASSIGNMENT

1. General

- a. Sequences which open during or after the Future Scheduling Award and Assignment Process 1700 HBT one (1) day prior, and which report during the current or following day, shall be assigned according to Paragraph K.

- b. Release from Duty

Daily (Next Day Assignment) – A Reserve assigned a RAP for the next day, shall complete her/his current day's RAP assignment. If the Reserve receives an assignment within her/his RAP for the next day, she/he shall be released from the next day's RAP until report time of such assignment. However, in the case of irregular operations as declared by the Director of Crew Schedule or her/his designee, the Reserve shall not be released from the next day's RAP and will be responsible to be available for possible reassignment during her/his RAP.

Daily (Day Of Assignment) – A Reserve on a RAP for the current day shall be released from her/his RAP until the report time of an assigned sequence/Standby duty at the time of such assignment. However, in the case of irregular operations as declared by the Director of Crew Schedule or her/his designee, the Reserve shall not be released from her/his RAP and will be responsible to be available for possible reassignment during her/his RAP.

- c. An open Standby shift shall be treated the same as a sequence for the purpose of Daily Awards and Assignments. Open sequence positions and Standby shifts which are covered by this Paragraph K shall be assigned as soon as possible after such position opens. Flight Attendants may be assigned sequences or Standby shifts that report within a RAP prior to the start of the RAP. At the commencement of a RAP, Flight Attendants are responsible for reviewing and acknowledging all assignments through the automated system. A Flight Attendant shall not be called during the period of 0000 to 0500 HBT unless the departure is within three (3) hours or unless necessary to prevent a delay.
- d. Groupings of sequences and groupings of Reserves shall be established for the purposes of assigning sequences. All Reserves shall be grouped according to remaining number of RSV days in her/his current RSV day sequence. Reserves with more than four (4) days of availability will be placed in the four (4) day group. Reserves not legal for all RSV days shall be placed in the group for which sequences they are legal to operate.
- e. Groupings of Reserves on RSV days shall be ordered as follows:
 - i. RAP award;

- ii. Least to most number of previous daily assignments as specified in Paragraph K.5;
 - iii. Then inverse seniority.
- f. If a sequence is legal for more than one (1) RAP, Crew Schedule shall assign the sequence as follows:
- i. A Reserve in the earlier RAP according to K.2.b-e;
 - ii. A Reserve on a later RAP provided according to K.2.b-e;
 - iii. A Reserve in the earlier RAP according to K.2.f-g;
 - iv. A Reserve in the later RAP according to K.2.f-g;
 - v. A Reserve on the earlier RAP according to K.2.h-j;
 - vi. A Reserve on the later RAP according to K.2.h.-j;
 - vii. K.2.j.
2. For sequences which are open more than two (2) hours prior to scheduled departure (three (3) hours in co-terminal bases), Crew Schedule shall assign such sequence in the following order subject to the provisions of Paragraph K.1:
- a. Lineholders on the Unsuccessful Bidder's list pursuant to Scheduling, Section 10.F.3.b;
 - b. "Aggressive Reserves" on RSV days within their RAP, from the most senior to the most junior, who are legal to operate the sequence in its entirety and provided the sequence matches the Aggressive Reserve's list of preference as specified in Paragraph K.4.d. An Aggressive Reserve called by Daily Scheduling during the Daily Reserve Assignment process shall be required to accept any sequence which meets her/his list of preferences;
 - c. Reserves on a RAP from the same grouping who are legal to operate the sequence in its entirety according to the priority established in Paragraph K.1.e;
 - d. Reserves on a RAP from the next highest grouping according to the priority established in Paragraph K.1.e;
 - e. With Crew Schedule consent, "Aggressive Reserves" on a RAP who indicate a desire to work on or be assigned into a Flex Day(s) or Golden Day(s) provided the sequence matches the Aggressive Reserve's list of preference as specified in Paragraph K.4.d;
 - f. A Reserve on a RAP holding a Future assignment for the following day who can operate the sequence in its entirety. Such Future assignment will be dropped;
 - g. Reserves on a RAP from any grouping who must work into one (1) Flex Day. Such sequence shall be assigned according to the priority established in Paragraph K.1.e;
 - h. Reserves on a RAP from any grouping who must work on two (2) or more Flex Days. Such sequence shall be assigned according to the priority established in Paragraph K.1.e;
 - i. Reserves on a RAP from any grouping who must work into one (1) Flex Day and holds an ETB sequence on her/his Flex Day. Such ETB sequence will be dropped and there

will be no pay protection for the ETB sequence. Such sequence assignment shall be assigned according to the priority established in Paragraph K.1.e;

- j. Sequences or Standby shifts which remain open after daily processing will be assigned according to Paragraph M.
3. For sequences which open or remain open within two (2) hours prior to scheduled departure (three (3) hours in co-terminal bases), Crew Schedule shall assign such sequences in the following order of assignment:
- a. A Standby Reserve if checked-in, or scheduled to be on duty and checked-in at least one (1) hour prior to departure according to the parameters of Paragraph F;
 - b. If no Standby is available, the order of assignment as specified in Paragraph K.2.b.-j. If a greater delay of a flight would be realized by using the provisions of Paragraph K.2, Crew Schedule may cover such flights by assigning a Standby if one is scheduled to be on duty at the time of departure;
 - c. Crew Schedule will assign sequences as specified in Paragraph K.2.b.-j, or Paragraph M, such assignments will be awarded to the first positive contact with a Flight Attendant. Although the fifteen (15) minute response time is still in effect, Crew Schedule will not be required to wait for a return call and will continue processing until positive contact is made;
 - d. If the sequence continues to remain open, such assignment will be processed according to the parameters of Paragraph M.
4. Aggressive Reserve Status
- a. A Reserve requesting to be assigned first on RSV days, Flex Days or Golden Days must electronically indicate placement into "Aggressive Reserve" status. Such election may be made daily, or for the entire month.
 - b. Once a Reserve reaches forty (40) hours of pay and credit in a month, any hours flown on Aggressive Reserve status above the forty (40) hours shall not be credited when determining if the Reserve has met or exceeded the monthly pay cap.
 - c. Credited hours will be calculated based on a Reserve's month-to-date hours credited to the minute, including credit associated with, but not limited to flight time, sick, vacation, jury duty, bereavement, APFA business, deadhead, etc. Pay no credit hours, ETB sequence time, etc., shall not be considered when calculating credited hours. Credited hours shall be updated at 0000 of each day to reflect all hours credited to that time.
 - d. Aggressive Reserves may indicate conditional status for sequences with the following parameters:
 - i. Minimum notification time from assignment to departure;
 - ii. Sequence preferences consistent with those available in TTS;
 - iii. The Flex or Golden Days on which the Reserve is available;
 - iv. Avoid or Desire Standby shifts;
 - v. Contactable during uninterrupted rest;

vi. The RAP(s) for which the Reserve is available.

5. ASG Indicator

- a. Each Reserve assigned to a sequence will be credited with an ASG code. Such code will be credited to a Reserve once for each calendar day assigned by Daily Scheduling, except:
 - i. Aggressive Reserves assigned to a sequence by Daily Scheduling shall not be credited with an ASG code for such assignment.
 - ii. After receiving the ASG credit the Reserve is unable to report for the assigned sequence.
- b. The ASG code will be applied during the month in which the assigned sequence originates.

L. CALLING OUT OF TIME

The monthly maximum for Reserves will be consistent with the monthly maximum established for Lineholders in each base. A Reserve will not be required to accept an assignment that would result in her/him exceeding the monthly maximum. A Reserve shall not be required to be on call once she/he has reached the monthly maximum less the value of a minimum day and will be released from any obligation to remain on call for the remainder of the month. At the time of processing, Crew Schedule will allow a Reserve to ROC or to accept the sequence and exceed the monthly maximum or at Crew Schedule's discretion, split a sequence to allow a Reserve to reach the monthly maximum. As specified in Paragraph K.4.b, pay and credit hours awarded or assigned while in Aggressive Reserve status shall not be credited when determining if the Reserve has met or exceeded the monthly cap.

M. PRIORITY OF ASSIGNMENT

The intent of this section is to provide an orderly process for covering all sequences and Standby shifts which remain open after future or daily processing. The priority of assignment will be as follows:

- 1. Out-of-base Reserves, in accordance with inverse seniority, avoiding conflicts with Golden Days and vacation days and, when possible, with Flex Days. An out-of-base Reserve so assigned may choose which sequence she/he will be assigned if more than one sequence remains open at the time of assignment.
- 2. A Reserve on a RAP who was previously assigned a sequence by Daily may be reassigned according to Paragraph K.2.f, and Scheduling, Sections 10.J.4 and 10.J.5.
 - a. Reserves will be assigned in the following manner:
 - i. Awarding the earliest departure to the least senior Reserve whose previously assigned sequence reports at 1200 HBT or later and who is available to fly the sequence in its entirety; or
 - ii. If no Reserve is available to take the sequence in its entirety without creating a conflict with her/his Flex Days, the sequence will be assigned in inverse seniority order such that disruption of Flex Days is minimized.
 - b. A previously assigned unreleased available for duty Reserve who previously volunteered to take an assignment on RSV day(s) that continues into her/his Flex Day(s)