Self-Service Step-by-Step Instructions

Where Do I Start?

If you have questions about unemployment or are experiencing an issue, start with the following two resources. These self-service options can provide lots of information about eligibility, what to expect after filing and many more commonly asked questions.

- Unemployment Compensation Handbook
- FAQ's

What Can I Do Online?

*Please note, unless you are filing an initial claim, you will need your Social Security number and UC assigned PIN - this can be found on your Claim Confirmation letter.

- File an Initial Claim
 - <u>Interactive GuideOpens In A New Window</u> This step-by-step guide will walk you through filing your initial UC claim online. (<u>Take a quick tour</u>)
 - Watch our video on how to file for unemployment benefits
- File a Biweekly Claim
- How do I check the status of my claim?
 - Step-by-Step PDF Guide
 - Watch a Video Tutorial
- When will I get my payment?
 - Step-by-Step PDF Guide
 - Watch a Video Tutorial
- <u>Direct Deposit (start/change/stop)</u>
- What is the remaining balance of my benefits?
 - <u>Step-by-Step PDF Guide</u>
 - Watch a Video Tutorial
- If you no longer wish to continue to file for unemployment benefits (for example because you have become fully employed), simply stop filing your bi-weekly claim. If you then become unemployed again before your claim has expired, please reopen your claim on the UC website

You need to call the UC Service Center if you:

- Filed online or through the PAT system and the system tells you to call in
- Need to report a new employer while continuing your current claim

If you have lost your PIN or no longer have your old PIN, <u>request a new PIN via our online form.</u>

^{*} Please note: If you didn't receive a debit card or are having any issues related to your debit card please call ReliaCard at 1-888-233-5916.